

Examinations, Results of Examinations & c.

MINISTRY OF PUBLIC ADMINISTRATION PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

Competitive Examination for Recruitment to Grade III of the Sri Lanka Grama Niladhari Service- 2025

APPLICATIONS are invited from the individuals of both male/female parties with the following qualifications to sit for the written examination for selecting qualified individuals to be appointed as Grama Niladharies in vacant Grama Niladhari Divisions of the Divisional Secretariats across the island and it is hereby notified that the said examination will be held by the Commissioner General of Examinations in the month of **December 2025**.

02. An applicant may apply for the vacancies existing in the Divisional Secretary's Division for which he or she is eligible, in accordance with the provisions specified in Section 06 below.
03. Details on the Divisional Secretariat and the District and the relevant province are given in Schedule I. Applicants must accurately indicate in the designated section of the application the name and number of the Divisional Secretary's Division applied for, as well as the name and number of the relevant District and Province, in accordance with the details specified in the said schedule. Candidates are not allowed to change it at a later stage. No requests will be considered in respect of any disadvantage that may be caused to an applicant due to the incorrect entry of such details, and applications that do not specify the Divisional Secretary's Division and its number will be rejected.

04. Details on the competitive Examination:

- 4.1 Medium of Examination- This examination will be held in Sinhala, Tamil and English mediums within the Districts specified in Schedule I. However, the candidates in those Districts where a sufficient number of candidates for the establishment of an examination center have not applied will be directed to an examination center in some other adjoining District. The candidates shall sit the examination only in one language medium. The candidates shall not be allowed

to change the requested language medium subsequently.

- 4.2 The examination for recruitment of Grama Niladharies will consist of the following 03 question papers.

<i>Subject</i>	<i>Number of Marks</i>	<i>Minimum marks to be secured to pass the examination</i>	<i>Time</i>
01. Language Use and Comprehension	100	40	1 ½ hours
02. General Knowledge on Local and Global Trends	100	40	1 ½ hours
03. Aptitude	100	40	1 hour

4.3 Syllabus of the written Examination:

4.3.1 Language Use and Comprehension:

The question paper will consist of subject-related questions designed to test the candidate's ability to express ideas, comprehension, spellings, language and essay, drafting a given letter, making graphs and tables based on the given data, summarizing given passages, expressing the idea of several sentences given into one sentence and using simple grammar. All questions must be answered.

4.3.2 General Knowledge on Local and Global Trends:

This question paper shall consist of subject-related questions so designed that they will test the candidates' general knowledge about historical, geographical, socially, and economically important information about the county and both local and foreign current affairs. All questions must be answered.

4.3.3 *Aptitude*

This paper shall consist of subject-related questions designed to test the candidates' numerical skills, power of critical reasoning, problem resolution, general intelligence, etc.

4.4 When candidates are arranged in the order of priority based on the highest marks secured at the written examination, only the candidates who have secured 40% or more for each subject shall be considered.

a.	<i>Heads under which marks are allocated</i>	<i>Maximum amount of marks</i>
	Leadership	15
	Sports skills	05
	Other official language or link language proficiency	10
	Computer knowledge	10
	Competence demonstrated at the interview	10
	Total	50

05. **Method of recruitment:**

(i) Out of the candidates who have secured the highest marks at the written examination at the divisional secretary's level, the number of candidates two times the number of vacancies available at the divisional secretary's level shall be called for an eligibility evaluation interview. The candidates who qualify with the highest aggregate marks at the written examination and the eligibility evaluation interview will be selected for a training program to fill the number of vacancies existing in the said divisional secretariat.

Under the said procedure, the following exceptions shall include:-

(a) In the event that an adequate number of qualified applicants is not available within a particular Divisional Secretary's Division to fill the existing vacancies therein, the remaining vacancies shall be filled, in order of merit, from among the applicants who have passed the examination within the District in which that Divisional Secretary's Division is located. (For the purpose of recruitment under this provision only, the phrase "within the Divisional Secretary's Division" stated under paragraph 6.1 of the *Gazette* Notification shall be interpreted as "within the District.")

(i), (ii) Marks will be allocated in the following manner for the interview to access eligibility mentioned in Paragraph 5(i) above.

(b) **When awarding marks, consideration will be given only to certificates formally issued by a government institution/ Department, and to letters of certification bearing the official seal issued by officers at the managerial level of government Departments or institutions who are responsible for verifying the relevant facts. For example, matters such as serving as a Dhamma School Teacher, holding office in a rural development society, or holding office in a sports society must be certified by the Divisional Secretary.**

(c) Since Grama Niladharies are not entitled to political rights, no marks will be allocated for holding official positions in political organizations. For example, the posts such as members of Pradeshiya Sabha/ Urban Councils, Cooperative Societies, *etc.*, obtained through the representation of political parties can be quoted.

(ii) The three months training course is conducted under the supervision of the District Secretary, and those who are recommended by the District Secretary to have successfully completed the said training course shall be appointed to Grade III of the Sri Lanka Grama Niladhari Service by me. An allowance of only Rs. 17,800.00 will be paid for the training period, and there is no leave entitlement during the said period. A minimum of at least 80% attendance out of the number of course days shall be maintained. A minimum of 50% of the total marks must be obtained in the written examination conducted under the training programme in order to pass the test. If the said quarterly training course

is not successfully completed, or if a satisfactory security clearance report is not received from the National Intelligence Bureau in accordance with the provisions of Public Administration Circular No. 31/91(1) dated 1991.09.24, the service of this trainee officer shall be terminated. This quarterly training period shall not be counted as part of the period of service, and it shall be considered only for the purpose of pension calculation in accordance with the provisions of the Minutes on Pension.

- (iv) When appointments are made based on the priority list prepared according to merit, in instances where there is a higher number of applicants with equal marks for the final vacancy or for the final few vacancies, the decision regarding the filling of such vacancy or vacancies will be made by me in consultation with the Public Service Commission.

06. The qualifications required by the candidates: The candidates shall have completed, at least, the following qualifications on or before the closing date of applications:-

6.1 The candidate shall be a permanent resident for a period of three (03) consecutive years within the divisional secretary's division in which the candidate seeks to be appointed to the post during the six (06) years immediately preceding the closing date of application. It should be confirmed by one of the following certificates:-

1. Electoral Register
2. The certificate of residence issued by the Grama Niladhari

6.2 Age Limit - The candidate shall be not less than 21 years and not more than 35 years of age as of the closing date of application. (Accordingly, only the candidates whose birthday falling on or before 24.11.2004 and on or after 24.11.1990 shall be eligible to apply)

6.3 Educational qualifications - The candidates shall have fulfilled the educational qualifications in the following manner:-

- (a) Shall have passed six (06) subjects with credit passes for at least four (04) subjects including one of the first languages of Sinhala or Tamil and Mathematics at

the General Certificate of Education (Ordinary Level) Examination **at one sitting;**

and

- (b) Shall have passed all the subjects in General Certificate of Education (Advanced Level) Examination at one sitting (except General Paper and General English). Passing three (03) subjects in one sitting under the old syllabus shall suffice.

6.4 *The candidates -*

1. Shall be a citizen of Sri Lanka;
2. Shall not have been convicted of a criminal offense in the court and shall be of excellent moral character;
3. Shall not be a person dismissed from public service, from the service of a state corporation or a statutory body, or a person who has vacated the post or been sent on retirement upon inefficiency;
4. Shall not be a person who has been declared bankrupt;
5. Shall not be a person ordained in any religion or religious sect;
6. If any applicants with special needs are to appear for this examination, such information must be clearly indicated in the application, and copies of the relevant medical certificates should be submitted to the Department of Examinations, Sri Lanka, together with the printed copy of the application.

07. Monthly salary scheme applicable to the post:

Salary scale – Rs.50,630 - 10x540 - 11 x 630 - 10 x 1010 - 10 x 1190 – Rs.84,960. (Payments shall be made subject to the provisions mentioned in Schedule (ii) of the Public Administration Circular No.10/2025 dated 25.03.2025.)

08. Terms and conditions of service:

- 8.1 Recruitments shall be made to Grade III of the Sri Lanka Grama Niladhari Service.
- 8.2 This post is permanent and pensionable. The pension scheme entitled for the Officers shall be subject to a policy decision taken by the government in the future. Candidates shall

contribute to the Widows'/Widowers' & Orphans' Pension Scheme. The three (03) months training period will not be counted for Grama Niladhari service period.

- 8.3 It is mandatory to serve within the Divisional Secretary's Division to which the initial appointment is made for a period of three years from the date of first appointment.
- 8.4 The candidates are entitled to one off-day per week, and except that day, they shall be bound to perform their duties during 24 hours of the remaining days of the week, within the Grama Niladhari division they are appointed to.
- 8.5 A person appointed to this post shall be subject to the provisions and regulations stipulated in the approved Recruitment Scheme, Public Service Commission Procedural Rules, Establishment Code, and the Financial Regulations and the provisions and regulations already imposed and to be imposed in the future by the government.

09. Method of application:

- 9.1 The application has been published on the Department of Examinations, Sri Lanka website — www.doenets.lk — under “Our Services” → “Online Applications – Recruitment Exams/E.B. Exams,” and applications can only be submitted online. The online application system will open at **9.00 a.m. on October 24, 2025**, and will close at **9.00 a.m. on November 24, 2025**.
- 9.2 Officers currently serving in the Public / Provincial Public Service should hand over a copy of their application to their Heads of Institutions to be included in their personal files, and upon being called for the interview, they must submit a copy of the application certified by the Head of Institution together with a letter confirming their service.
- 9.3 The applicant shall have to bear any disadvantage caused by delay in forwarding the application until the last date.
- 9.4 The online examination application shall only be completed in the English language. The

fact that the soft copy submitted online by the applicant has been accepted/not accepted by the Department as a valid application will be notified *via* a text message (SMS) to the mobile number used to access the system, or *via* email. Before completing the online application, download the instructions prepared to apply for the examination. Strictly adhere to the said instructions in completing the application. No amendment made to the application after obtaining its printed copy shall be considered valid. Incomplete applications will be rejected without any prior notice. Applications received after the closing date of application will not be accepted.

- 9.5 The examination fee is Rs. 1,000/-. In paying the examination fees, the payments should be made only under the following payment methods provided through the online system.

- I. Through any bank credit card
- II. Through any bank debit card with the facility of internet transactions
- III. Online banking method of Bank of Ceylon
- IV. Through any branch of the Bank of Ceylon

(a) The instructions on how to make payments *via* the above methods have been published on the website under the technical guidelines applicable to the examination.

(b) Receipt of payments will be notified either through an SMS or email message. The full amount of the examination fee must be paid, and applications with underpaid or overpaid fees will be rejected. The Department of Examinations, Sri Lanka, will not be held responsible for the errors that may occur in making payments through the above-mentioned paying methods.

(c) The amount paid for the examination will not be refunded or transferred to any other examination for any reason.

10. Sitting the examination and issuing of results

10.1. The candidates shall be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they appear for. For that purpose, any of the following documents will be accepted.

- I. National Identity Card
- II. A valid Passport
- III. A valid Driving License of Sri Lanka

Furthermore, examination candidates must enter the examination hall without covering their ears and in a manner that allows their faces to be visible, so that their identity can be verified and it can be confirmed that they are not wearing any electronic communication devices. Applicants who refuse to establish their identity in this manner will not be allowed to enter the examination hall. In addition, from the moment they enter the examination hall until they leave after completing the examination, candidates must remain without covering their faces or ears.

10.2. A candidate shall appear for the examination at the stipulated examination hall under the assigned index number. Each candidate appearing for the examination must hand over their admission card, with the signature duly certified, to the supervisor on the day of the examination. A candidate who does not submit the admission card shall not be permitted to sit the examination.

10.3. The signature of the applicant in the admission card for the examination should have been certified. An applicant who applies for this examination from any public institution shall get his/her signature attested by the Head of the Department or any other officer delegated by the said Department Head, while other applicants shall get it attested by the Grama Niladhari of the division, the Head of a government school, a Justice of the Peace, a Commissioner for Oaths, a Lawyer, a Notary Public, a Chief Incumbent or Head Monk of a Buddhist temple, or a person holding a responsible position in another recognized religious institution or organization.

10.4 Issuing of results

According to Paragraph 4.4 of the *gazette* notification, the lists of qualified candidates from the written examination will be provided to the Secretary, Ministry Public Administration, Provincial Councils, and Local Government separately based on the number of vacancies available in each divisional secretariat, for the eligibility evaluation interview. Following the allocation of marks at the interview, the result sheets of the qualified candidates from the interview, prepared at the divisional secretariat level, based on the order of merit of the aggregate marks secured at both the written test and the interview, will be forwarded to Ministry Public Administration, Provincial Councils, and Local Government.

Thereafter, in accordance with item 05.(i)(a) and paragraph 4.4 of the *Gazette* Notification, the lists of candidates who qualify from the written examination will be submitted separately to the Ministry of Public Administration, Provincial Councils and Local Government, based on the number of vacancies available at the district level, for the purpose of the eligibility evaluation interview. Following the receipt of marks at the interview, the result sheets of the qualified candidates from the interview, prepared at the district level, based on the order of merit of the aggregate marks secured at both the written test and the interview, will be forwarded to the Secretary, Ministry of Public Administration, Provincial Councils, and Local Government.

As ordered by the Secretary, Ministry of Public Administration, Provincial Councils, and Local Government, results of the examination will be either sent personally to all applicants who sat the examination or will be posted on the website www.results.exams.gov.lk.

11. All candidates shall be familiar with the examination rules and regulations published in the *gazette* notification and shall be bound to abide by them. The candidates shall be bound by the rules and regulations imposed by the Commissioner-General of Examination for the purpose of conducting the examination. Candidates shall be liable to be subject

to any punishment imposed by the Commissioner-General of Examination if they are found to have violated these rules and regulations.

12. The issuing of an admission card to a candidate does not necessarily mean that he/she has fulfilled the requirements to sit the examination, and the candidate shall be responsible for any disadvantage caused due to the submission of incorrect or incomplete applications. Any request made on such matters shall not be considered.
13. **This recruitment is carried out to fill the number of vacancies calculated at the level of respective divisional secretariat divisions, in accordance with Cabinet approval granted under reference No. අමප/25/0855/802/004 – IV dated 26.05.2025 and it is emphasized to the attention of the applicants that, by the date of recruitment, due to annual transfers and other transfer arrangements, the vacancies in some of the divisional secretariat divisions mentioned in Schedule 1 may have already been filled. It is hereby emphasized that candidates applying from such Divisional Secretariat Divisions shall not be entitled to be considered for vacancies existing in other Divisional Secretariat Divisions at the time of recruitment conducted at the divisional level.**
14. Based on the presumption that only applicants possessing the qualifications specified in the *Gazette* Notification have applied, the Commissioner General of Examinations will issue admission cards for the examination, exclusively through online means, to those applicants who have correctly submitted their applications and paid the prescribed examination fee on or before the closing date for applications. Soon after the examination admission cards are issued, the Department of Examinations will inform the same through a web notice/an SMS to the candidates. If

a candidate has not received his or her admission card, inquiries in this regard should be made from the Institutional Examinations Organization Branch of the Department of Examinations, Sri Lanka, as specified in the notice. When making such an inquiry, it will be more effective for the candidate to send a request letter to the email address mentioned in the notice, clearly stating the name of the examination applied for, the candidate's full name, National Identity Card number, and address. When making such an inquiry, it will be useful to keep the printed copy of the duly completed application ready at hand, in order to verify any information requested by the Department of Examinations. If any corrections are required after examining the admission card, the applicant should contact the Department of Examinations without delay and make the necessary amendments in accordance with the application. Requests for corrections made at the examination hall or during the interview will not be considered.

15. In the event of any inconsistency between the Sinhala, Tamil, and English texts of this notification of examination, the Sinhala text shall prevail.
16. The Secretary to the Ministry of Public Administration, Provincial Councils, and Local Government shall have the right to decide on any matter not provided for in this notification.

S. ALOKABANDARA,
Secretary.
Ministry of Public Administration,
Provincial Councils, and Local
Government.

“Nila Medura”, Elvitigala Mawatha,
Colombo 05,
On 16th October, 2025.

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Colombo	1103	01 Colombo	01 Western Province
Kolonnawa	1106		
Kaduwela	1109		
Homagama	1112		
Seethawaka (Hanwella)	1115		
Padukka	1118		
Maharagama	1121		
Sri Jayawardanapura Kotte	1124		
Thimbirigasyaya	1127		
Dehiwala	1130		
Rathmalana	1131		
Moratuwa	1133		
Kesbewa	1136		
Negombo	1203	02 Gampaha	01 Western Province
Katana	1206		
Divulapitiya	1209		
Meerigama	1212		
Minuwangoda	1215		
Wattala	1218		
Ja –Ela	1221		
Gampaha	1224		
Attanagalla	1227		
Dompe	1230		
Mahara	1233		
Kelaniya	1236		
Biyagama	1239		
Panadura	1303	03 Kalutara	01 Western Province
Bandaragama	1306		
Horana	1309		
Ingiriya	1310		
Bulathsinghela	1312		
Madurawala	1315		
Millaniya	1318		
Kalutara	1321		
Beruwala	1324		
Dodangoda	1327		
Mathugama	1330		
Agalawatta	1333		
Palindanuwara	1336		
Walallawita	1339		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Thumpane	2103	04 Kandy	02 Central Province
Poojapitiya	2106		
Akurana	2109		
Panwila	2115		
Ududumbara	2118		
Minipe	2121		
Medadumbara	2124		
Kundasale	2127		
Gangawata Korale	2130		
Harispattuwa	2133		
Hataraliyadda	2134		
Yatinuwara	2136		
Udunuwara	2139		
Doluwa	2142		
Pathahewaheta	2145		
Delthota	2148		
Udupalatha	2151		
Gangaihala Korale	2154		
Pasbage Korale	2157		
Galewela	2203	05 Matale	02 Central Province
Dambulla	2206		
Naula	2209		
Pallepola	2212		
Yatawatta	2215		
Matale	2218		
Ambangaga Korale	2221		
Laggala Pallegama	2224		
Wilgamuwa	2227		
Raththota	2230		
Ukuwela	2233		
Kothmale	2303	06 Nuwara Eliya	02 Central Province
Kothmale West	2304		
Haguranketha	2306		
Mathurata	2307		
Walapane	2309		
Nildandahinna	2310		
Thalawakele	2313		
Norwood	2316		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Benthota	3103	07 Galle	03 Southern Province
Balapitiya	3106		
Karandeniya	3109		
Elpitiya	3112		
Niyagama	3115		
Neluwa	3121		
Nagoda	3124		
Baddegama	3127		
Waduramba	3128		
Welivitiya Divithura	3130		
Ambalangoda	3133		
Madampagama	3138		
Gravets	3139		
Bope Poddala	3142		
Akmeemana	3145		
Yakkalamulla	3148		
Imaduwa	3151		
Gonapeenuwala	3154		
Habaraduwa	3157		
Pitabeddara	3203	08 Matara	03 Southern Province
Kotapola	3206		
Pasgoda	3209		
Mulatiyana	3212		
Athuruliya	3215		
Akuressa	3218		
Welipitiya	3221		
Malimbada	3224		
Kamburupitiya	3227		
Hakmana	3230		
Kirinda Puhulwella	3233		
Weligama	3239		
Matara	3242		
Devinuwara	3245		
Sooriyawewa	3303	09 Hamban-thota	03 Southern Province
Lunugamwehera	3306		
Thissamaharama	3309		
Hambanthota	3312		
Ambalanthota	3315		
Angunakolapelessa	3318		
Weeraketiya	3321		
Katuwana	3324		
Okewela	3327		
Beliatta	3330		
Tangalle	3333		
Walasmulla	3336		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Kayts (Island North)	4103	10 Jaffna	04 Northern Province
Chankaneï (Walikamum West)	4106		
Sandilipay (Walikamum South West)	4109		
Thelippalei (Walikamum North)	4112		
Uduvil ((Walikamum South)	4115		
Kopai (Walikamum East)	4118		
Karaweddi (Wadamarachchi South West)	4121		
Maruthankerny (Wadamarachchi East)	4124		
Point Pedro (Wadamarachchi North)	4127		
Chawakachcheri (Thenmarachchi)	4130		
Nallur	4133		
Jaffna	4136		
Velanai (Island South)	4139		
Kareinagar	4145		
Mannar	4203	11 Mannar	04 Northern Province
Manthai West	4206		
Madu	4209		
Nanaddan	4212		
Musali	4215		
Vavuniya North	4303	12 Vavuniya	04 Northern Province
Vavuniya South	4306		
Vavuniya	4309		
Vengalacheddiku-lam	4312		
Thunukkai	4403	13 Mullativu	04 Northern Province
Manthai East	4406		
Pudukuduirippu	4409		
Oddusudan	4412		
Maritimepattu	4415		
Welioya	4418		
Karachchi	4509	14 Kilinochchi	04 Northern Province
Punakari	4512		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>		
Koralepattu North	5103	15 Batticaloa	05 Eastern Province		
Eravurpattu	5112				
Manmunei North	5118				
Manmunei West	5121				
Kaththankudi	5124				
Manmuneipattu	5127				
Manmunei South West	5130				
Porativupattu	5133				
Manmunei South	5136				
Koralepattu South	5139				
Dehiaththakandiya	5203			16 Ampara	05 Eastern Province
Uhana	5212				
Nawindaweli	5216				
Samanthurei	5218				
Kalmuna – Tamil	5224				
Saindamarudu	5225				
Akkaraipattu	5236				
Alayadivembu	5239				
Damana	5242				
Thirukkkovil	5245				
Pothuvil	5248				
Kuchchaveli	5306	17 Trin-comalee	06 North Western Province		
Gomarankadawala	5309				
Morawewa	5312				
Town and Gravets	5315				
Thambalagamuwa	5318				
Kanthale	5321				
Kinniya	5324				
Muthur	5327				
Seruvila	5330				
Giribawa	6103			18 Kurunegala	06 North Western Province
Galgamuwa	6106				
Ehetuwewa	6109				
Ambanpola	6112				
Rasnayakapura	6118				
Nikaweratiya	6121				
Mahawa	6124				
Polpithigama	6127				
Ibbagamuwa	6130				
Ganewatta	6133				

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Wariyapola	6136	18 Kurunegala	06 North Western Province
Kobeigane	6139		
Bingiriya	6142		
Bamunakotuwa	6149		
Maspotha	6151		
Kurunegala	6154		
Mallavapitiya	6157		
Mawathagama	6160		
Rideegama	6163		
Weerambagedara	6166		
Kuliyapitiya East	6169		
Kuliyapitiya West	6172		
Udubaddawa	6175		
Pannala	6178		
Narammala	6181		
Alawwa	6184		
Polgahawela	6187		
Paduwasnuwara East	6190		
Paduwasnuwara West	6193		
Kalpitiya	6203		
Wanathavilluwa	6206		
Karuwalagaswewa	6209		
Nawagaththegama	6212		
Puttalam	6215		
Mundalama	6218		
Mahakumbukkadawala	6221		
Anamaduwa	6224		
Pallama	6227		
Arachchikattuwa	6230		
Chilaw	6233		
Madampe	6236		
Mahawewa	6239		
Naththandiya	6242		
Wennappuwa	6245		
Dankotuwa	6248		
Kebithigollewa	7106	20 Anuradhapura	
Medawachchiya	7109		
Mahawilachchiya	7112		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Nuwaragampalatha Central	7115	20 Anuradhapura	06 North Western Province
Rambewa	7118		
Kahatagasdigiliya	7121		
Horoupathana	7124		
Galenbindunuwewa	7127		
Mihinthale	7130		
Nuwaragampalatha East	7133		
Nachchaduwa	7136		
Nochchiyagama	7139		
Rajanganaya	7142		
Thambuttegama	7145		
Thalawa	7148		
Thirappane	7151		
Kekirawa	7154		
Palugaswewa	7157		
Ipalogama	7160		
Galnewa	7163		
Palagala	7166		
Higurakgoda	7203	21 Polonnaruwa	
Medirigiriya	7206		
Lankapura	7209		
Welikanda	7210		
Dimbulagala	7212		
Thamankaduwa	7215		
Elahera	7218		
Mahiyanganaya	8103	22 Badulla	08 Uva Province
Rideemaliyadda	8106		
Meegahakiula	8109		
Soranathota	8115		
Passara	8118		
Lunugala	8119		
Badulla	8121		
Hali Ela	8124		
Uwa Paranagama	8127		
Welimada	8130		
Bandarawela	8133		
Ella	8136		
Haputhale	8139		
Haldummulla	8142		

Schedule I

<i>Divisional Secretariat</i>	<i>Divisional Secretariat Number</i>	<i>Relevant District & Number</i>	<i>Relevant Province & Number</i>
Bibila	8203	23 Monaragala	08 Uva Province
Madulla	8206		
Medagama	8209		
Siyambaladuwa	8212		
Monaragala	8215		
Badalkumbura	8218		
Wellawaya	8224		
Kataragama	8227		
Eheliyagoda	9103	24 Rathnapura	09 Sabaragamuwa Province
Kuruwita	9106		
Rathnapura	9112		
Imbulpe	9115		
Opanayake	9121		
Pelmadulla	9124		
Niwithigala	9136		
Kahawatta	9139		
Godakawela	9142		
Embilipitiya	9148		
Kolonna	9151	25 Kegalle	
Kalthota	9154		
Rambukkana	9203		
Mawanella	9206		
Aranayake	9209		
Kegalle	9212		
Galigamuwa	9215		
Warakapola	9218		
Bulathkohupitiya	9224		
Yatyanthota	9227		
Deraniyagala	9233		

Schedule II

Detailed Marking Scheme for the Interview to Access Eligibility for Recruitment to Grade III of the Sri Lanka Grama Niladhari Service

Only qualifications and related certificates acquired before the closing date of application will be considered for the interview. The relevant certificates should have been duly certified by the designated officers at the relevant times.

01. Leadership - (School & Community Leadership) Maximum of 15 marks

1.1 School Level

Field in which marks could be allocated	Maximum amount of marks
School Prefect	05
Sports Captain/Leader	05
Holding leadership positions in teams such as the Scouts/Cadets/Red Cross	05

- 1.1.1 Marks for school activities or leadership will be awarded only once for a single position. Holding different positions in the same Society or organization on multiple occasions will not be taken into consideration.
- 1.1.2 School activities or leadership should have been certified by the Principal.
- 1.1.3 The number of marks allocated for one position is 05.

1.2 Community Level

Field in which marks could be allocated	Maximum amount of marks
For holding a main Office (President, Secretary, or Treasurer) in an organization or society registered with the Divisional Secretariat, District Secretariat, or a Government institution, which is free from political activities.	05
Having served as a teacher for a minimum period of one year in a Dhamma school.	05

- 1.2.1 Whether a person has held several positions in the same society at different times or multiple positions at the same time, marks will be awarded for only one position.
- 1.2.2 The number of marks allocated for one position is 05.
- 1.2.3 The holding of such positions must be duly certified with the Official seal by an authorized officer of the relevant registering authority or by the Divisional Secretary.
- 1.2.4 Having served as a Teacher in a Dhamma School for a period of one year (Should have been certified with the Official seal by the Divisional Secretary or a relevant officer of the Divisional Secretariat).
- 1.2.5 It should be verified that the relevant organization or society is registered under a recognized authority, either by producing the certificate of registration or by indicating on the letterhead the name of the registering authority and the registration number.

02. Sports Skills- Maximum marks 05 (Awarding of marks in sports competitions at School, Divisional/Congregation/Zonal, District levels, is limited to sporting events in recognized sports club/youth club sports competitions. Marks shall not be allocated for sports events *etc.*, held on occasions such as New Year Festivals.)

- The achievements obtained should be substantiated by the certificates issued at the respective occasions, and confirmations made through letters will not be considered.
- Marks will be allocated separately for different events.
- Marks are awarded for each event only once for maximum performance.
- Only the first, second, and third places will be considered as achievements.

2.1 Schools

Achievements	Amount of marks
Achievements at the school level (Inter-house competitions)	01
Achievement at the divisional level	02
Zonal level achievements	03
Achievements at the provincial level	04
Achievements at the all-island level	05

2.2 Sports Clubs/Youth Clubs

Achievements	Amount of Marks
Achievement at the divisional level	02
Achievement at the district level	03
Achievement at the Provincial level	05
Achievement at the national level	05

03. Language Proficiency – Maximum marks 10

- 3.1 In addition to the mother (first) language, marks will be awarded for proficiency in the other Official language and the link language (Sinhala/Tamil/English) as specified below.
- 3.2 Only certificates issued by a recognized University, an institution of higher education recognized by the University Grants Commission, or a Government institution/department entrusted with responsibilities for language education will be considered.

Examination/Course	Amount of Marks
A Distinction Pass at the G.C.E. (Ordinary Level)	02
A Credit Pass at the G.C.E. (Advanced Level)	04
A Distinction Pass at the G.C.E. (Advanced Level)	06
A part-time course of more than 06 months	08
A full-time course of more than 06 months	10
Graduation in link language (English). (Only degrees obtained from a University or institution of higher education recognized by the University Grants Commission will be considered.)	10

04. Computer Knowledge – Maximum Marks 10

Examination/Course	Amount of Marks
For a Distinction Pass for the subject of Information and Communication Technology (ICT) at G.C.E. (Ordinary Level)	05
For a General Pass or above for the subject of Information and Communication Technology (ICT) at G.C.E. (Advanced Level)	06

Examination/Course	Amount of Marks
Certificate issued at the end of a course of more than 06 months /NVQ 03 or above qualification	10

- **When awarding marks for computer courses**, only the certificates issued for courses completed within the valid registration period of the respective institution, which are conducted and issued by a recognized university, a higher educational institution approved by the University Grants Commission, or an institution accredited by the Tertiary and Vocational Education Commission, will be considered.

05. For the skills demonstrated at the interview- Maximum marks 10

- Marks will be allocated by the interview panel (board) for personality and communication skills.

10-301

THE CHITHTHA ADVANCED PSYCHOLOGICAL STUDIES OPEN INSTITUTE OF SRI LANKA

(Arrangements have been made to incorporate under the Parliament Act, Bill No. 18 of 2025)

DIPLOMA IN HUMAN RESOURCE DEVELOPMENT & GENERAL OFFICE ADMINISTRATION DEPARTMENT OF BUSINESS STUDIES AND HUMAN RESOURCE DEVELOPMENT 2025 (MAIN INTAKE)

APPLICATIONS are invited from those aspiring to study the Diploma in Human Resource Development and General Office Administration conduct by the Business Studies Department & Human Resource Development of the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka. Through this course, public and private officials who wish to acquire the professional educational qualification required to become a recognized professional human resource manager or human resource development Officer or for higher position in the field can apply for the course.

Qualifications : G. C. E. A/L 3S pass grades in any stream
and ;
18 years of age on 30.11.2025, of good
character and in good health

Nature of Course : Online (Open and Distance Learning)

Medium : English or Sinhala

Course Duration : One year part time course. Lecture recording and additional readings links are will be provided meanwhile the lecturers which can be viewed at convenient times.

Course fees and Student Registration Fee : The total course fee is Rs. 36,000.00. While registering for the course, the student registration fee of 1000.00 must be paid. Rs. 36,000.00 can be paid at once or Rs. 3000.00 payable in twelve monthly instalments.

How to Apply for the Course : The applicants should send their-

1. G.C.E (A/L) Examination results sheet's original photograph;
2. Original National Identity Card photo/ Passport photo (front and rear sides);
3. Service letters (if applicable).

To - 070 550 8778 (Whatsapp) Number

The last date for enrolling students for the course is : 07th December, 2025.

For more information : Can inquire through the phone Number 037-3170999 at Office hours from 8.30 a.m. to 4.30 p.m.

Registrar,
Department of Business Studies & Human Resource Development,
The Chiththa Advanced Psychological Studies Open Institute of Sri Lanka.

10-295

**MINISTRY OF PUBLIC ADMINISTRATION
PROVINCIAL COUNCIL AND LOCAL
GOVERNMENT**

**Third Efficiency Bar Examination for the Officers
in Grade I of Sri Lanka Technological Service -
2021 (2025)**

(Three Months Certificate Course on Management)

IT is hereby notified that the aforesaid course shall be commenced from February 2026 as a weekend course to be conducted on Saturdays for 15 weeks, by the Faculty of Management Studies and Commerce, University of Sri Jayawardhanapura as per the Minute of Sri Lanka Technological Service published by the *Gazette Extra Ordinary* of the Government No. 1930/12 dated 01.09.2015.

02. (i) This course shall be conducted in English medium at the Faculty of Management Studies and Commerce of the University of Sri Jayawardhanapura and a final examination will be held for each subject at the end of the course. On the result of the said examination the passing of the course is Determined and the applicants who have passed this course are treated as completed the Efficiency Bar Examination mentioned above. The applicants shall be subjected to the rules and regulations imposed by the Dean of the Faculty with regard to selection of Officers for the course, conducting the course, conducting the examinations and issuing the results, issuing certificates and granting concessionary periods for the course. They shall be subjected to any punishment imposed by the University of Sri Jayawardhanapura an provisions of the Establishments Code for violation of the rules and regulations imposed by the University.
- (ii) You shall be informed with regard to the relevant rules and regulations and the course by the University of Sri Jayawardhanapura at the beginning of the course.

03. The specimen application for this course is published at the end of this notification. Applicants should prepare their own applications according to the specimen. In case where the officer belongs to the Sri Lanka Technological Service under the Central Government, application of such Officer shall be sent through the Head of the Department and in the meantime the Officers of Sri Lanka Technological Service under the Provisional Public Service shall send their applications through the Secretary of the Provincial Public Service Commission in the Provincial Council where they serve. The applications should be sent through registered post to Director

(Scientific, Architectural and Technological Service), Ministry of Public Administration, Provincial Councils and Local Government, Independence Square, Colombo 07 on or before 24th of December, 2025. “Third Efficiency Bar Examination for the Officers in Grade I of Sri Lanka Technological Service - 2021 (2025)” shall be indicated on the top left-hand corner of the envelope in which the application is forwarded. The Dean is empowered to reject the applications received after the closing date of applications without any inquiry.

04. Identity :

Candidates shall be required to prove their identity to the satisfaction of the Dean of the Faculty of Management Studies and Commerce of University of Sri Jayewardenepura. For this purpose, one of the following documents shall be kept at the possession of the applicants at the beginning and also during the course in order to submit on requirement -

- (a) The National Identity Card;
- (b) Office Identity Card issued by the respective institution; or

A document issued by the respective institution to prove the identity.

05. Application :

- i. Applications should be prepared in a paper of A4 size. The application could be typewritten, but it should be filled in correctly and legibly in candidate's own handwriting. At the occasions where it is specially mentioned, the applications shall be filled in the language medium specially mentioned. Special attention should be paid to the name of the officer, since the name is used as it is indicated in the application at all occasions within the course duration. If the said particulars are changed within the course duration, it should be informed to the Dean, Faculty of Management Studies and Commerce of University of Sri Jayewardenepura in writing along with the recommendations of the Head of the Department.
- ii. Please indicate the title of the examination appearing in the specimen in English language as well, on both Sinhala and Tamil application forms. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It is the responsibility of the candidate to make sure that the application

form perfected by him/her complies with the specimen given in the notification and further it would be advisable to keep a photocopy of the completed application form.

- iii. Two stamp size colour photographs of the applicant taken recently shall be produced and one of the same should be pasted in the cage on the top right hand corner of the first page of the application and the other photograph shall be attached to the application.

06. Course fee and Examination fees :

- i. The successful applicants will be formally notified in writing by the Dean of the Faculty of Management Studies and Commerce, University of Sri Jayewardenepura, regarding the procedure for the payment of course fees, following the submission of their applications to the University of Sri Jayewardenepura by the Ministry of Public Administration, Provincial Councils and Local Government.
- ii. The course fee is LKR 24,000.00. This fee is inclusive of institutional charges, printing costs, examination fees, resource person allowances, and coordination charges. The course fee must be credited to the relevant bank account, either in cash, by cheque, or by bank draft, as instructed by the University of Sri Jayewardenepura to the applicant, and should be facilitated by the institution where the applicant is employed.
- iii. In case the officers fail to pass the examinations pertaining to the course on the initial attempt, they shall be required to pay a registration fee and an examination fee for subsequent attempts. Action regarding the payment of these fees must be taken in accordance with the instructions provided by the Dean of the Faculty of Management Studies and Commerce, University of Sri Jayewardenepura.
- iv. Under no circumstances, the course fee shall be refunded. The examination fee shall not be allowed to transfer in respect of any other examination or course or officer.

07. Requirements to apply for the course :

- i. All the officers shall pass the Third Efficiency Bar Examination for officers in Grade I of Sri Lanka Technological Service before the lapse of five (05) years from the date of promotion to Grade I.

Note : Kindly note to pay the attention of the Head of the Department regarding the seniority of each officer and the matters indicated in Para. 7 i above.

08. **Selection for the course :**

When officers are selected for the course, priority shall be given depending on the order of the seniority of the appointment of the officers who have satisfied qualifications as in 7 i above.

09. Particulars of all the officers who have submitted applications shall be included in the data base maintained by the Dean of the Faculty of Management Studies and Commerce of University of Sri Jayewardenepura and only one batch, consisting of a minimum of 150 officers and a maximum of 400 officers will be enrolled in this course. The list of names of the applicants who are selected for the course shall be published on the official web site of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government and it will be informed to the officers selected by the University of Sri Jayewardenepura.

Following such notification, neither the University of Sri Jayewardenepura nor the Ministry of Public Administration, Provincial Councils, and Local Government shall be bound to re-inform the same to the applicants who do not participate in the course; and action shall be taken considering it as an opportunity granted to an officer.

10. Syllabus of the course :

Serial No.	Syllabus	Number of credits	Credit Hours
01	Public Finance Management	02	30
02	Human Resource Management (Basic theories)	02	30
03	Conflict Management (Practical application of the theories on conflict Management in achieving the goals and objectives of the organization)	02	30
04	Organizational Behavior	02	30
05	Project Report A research paper either on an issue in the professional field of candidate or the professional field itself	02	30
		10	150

11. The decision of the Secretary of the Ministry of Public Administration, Provincial Councils and Local Government shall be the final with regard to any matter not referred to herein.
12. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

S. ALOKABANDARA,
Secretary,
Ministry of Public Administration,
Provincial Councils and Local
Government.

Ministry of Public Administration, Provincial Councils and
Local Government,
Independence Square,
Colombo 07,
15th October, 2025.

(The *Gazette* Notification and the specimen application can be downloaded at www.pubad.gov.lk).

Specimen Application

Affix a
Stamp size
photograph
here

(Office use only)

**Third Efficiency Bar Examination for the Officers in
Grade I of Sri Lanka Technological Service - 2021
(2025)**

(Three months Certificate Course on Management)

01. (a) Name with initials : (Indicate the initials at the end of the name)
.....
(In English block capital letters)
eg. GUNAWARDHANA M.G.B.S.K.
- (b) Name in full:.....
(In English block capital letters)
- (c) Name in Full :
(In Sinhala/ Tamil)

02. Indicate whether you belong to Provincial Public Service, if not to which public service you belong

(Public Service - 10/ Western Provincial Public Service - 01/ Central Provincial Public Service - 02/ Southern Provincial Public Service - 03/ Northern Provincial Public Service - 04/ Eastern Provincial Public Service - 05/ North Western Provincial Public Service - 06/ North Central Provincial Public Service - 07/ Uva Provincial Public Service - 08/ Sabaragamuwa Provincial Public Service - 09)

03. Designation (In English Block Letters) :.....
.....

04. Sub Department/ Division to which you belong:
(In English Block Capital Letters) :.....
(In Sinhala/ Tamil) :.....

05. Department to which you belong :
(In English Block Capital Letters) :.....
(In Sinhala/ Tamil) :.....

06. Official Address :
(In English Block Letters) :.....
(In Sinhala/ Tamil) :.....

07. (i) Personal Address :
(In English Block Letters) :.....
(In Sinhala/ Tamil) :.....

(ii) District of residence :

08. E-mail :

09. Telephone Number:

Official :

Personal :

10. Gender :

Male - M

Female - F (Indicate the relevant letter in the cage)

11. National Identity Card :

(Affix a copy of the national identity card signed by the candidate to the effect that it is a true copy)

12. (i) Date of promotion to Grade I :

Year : Month : Day :

(ii) Active service period in Grade I as at 24.12.2025:

Years : Months : Days :

(Submit the copy of the letter of promotion to Grade I certified to the effect that it is a true copy, as an attachment)

I declare that the foregoing particulars are correct and I am bound by the rules and regulations imposed by the Dean of the Faculty of Management Studies and Commerce, University of Sri Jayewardenepura with regard to conducting the course, examination and issuing results and the provisions specified in the Establishments Code and the application has been prepared in conformity with the specimen application.

Date :

.....
Signature of the Candidate

Attestation of the Signature

I hereby certify that Mr./ Mrs./ Miss. who is an officer working at my office and is known to me personally placed his/her signature before me on

Date :

.....
Signature of the Attester and
Official Stamp

Certification of the Head of the Department

I hereby certify that the particulars mentioned in paragraphs 01 to 12 are accurate and the candidate is an officer of Sri Lanka Technological Service who is eligible to follow this course as per the note in paragraph 07 and subject to the provisions in para 08 and 09 and it is possible for the Department to pay the prescribed course fee.

Date :

.....
Signature of the Head of the
Department
and official stamp

Check List

1. A copy of the Birth Certificate signed by the candidate to the effect that it is a true copy is attached.
2. A copy of the National Identity Card signed by the candidate to the effect that it is a true copy is attached.
3. A stamp size photograph is affixed on the top right hand corner of the application.
4. A stamp size photograph is attached with the application.
5. Copy of the letter of promotion to Grade I certified to the effect that it is a true copy is attached.

10-294